

Meeting Minutes

Columbus Gifted Academy PTO

Date: 8/17/2015

Location: Linden Library

Meeting Called To Order By: Eve Hathaway

Time: 6:37 p.m.

Administrator Report:

Mrs. R:

- I. "A real sprucer upper!" Thank you's for the successful Spruce Up. Partnered with neighborhood personalities, the power of everyone working together.
- II. Kudos & New Glory
 - A. The flag pole has been rehabilitated. The district has no flags available. Antique flag pole, the district will look at what flag sizes are needed.
 - B. Formal flag dedication ceremony after school starts
 - C. Need volunteers (scouts and students 9 - 3 correlate welcome packets, unpack the classrooms books. (4-5 parents each day) over the next week
- III. Extensive welcome letter went into the mail today, including lunch, transportation, classroom assignments, forms, other information as well,
- IV. Back to school night next monday 6:00 p.m. Scholars are invited to bring school supplies early. Student schedules, turn in forms, meet teachers, informal gathering
 - A. Parking: carpool, stagger arrivals to Back to School night
- V. Parking in General: Following Stewart's parking plan with tweaks
- VI. **TRANSPORTATION** - If you do not receive the route information by Friday, that is the Time to call transportation (614) 365-5074.
 - A. First 2 weeks of school buses will be late.
 - B. If you don't receive the packet in the mail by Friday, that is time to call.
- VII. Class size:
 - A. back of building is mostly middle school
 - B. 2 5th grade classrooms & instruments in the basement
 - C. 2nd floor is Dr Boyle & Gifted Specialists/Main office
 - D. 6th grade is 50
 - E. 7th grade 17
 - F. 8th grade 35
 - G. 3rd grade: 17 per class
 - H. 4th grade: 16 per class
 - I. 5th grade 18 - 19 per class

VIII. **Security:**

- A. Parents are asked to use the front entrance, video identification. No signouts after 3 p.m. radio that patches directly to police
- B. Safety and security officers in the area
- C. City police have stopped by to say hello and let admin know they are available
- D. The district will implement an ID system that uses drivers licenses to check people in

IX. **SAVE THE DATES:**

- A. B2School Night Monday 6 - 7:30 p.m.
- B. 1st day of school 8:30 a.m. - 9 a.m., dismissing students at 8:50 a.m. school starts at 9 a.m.; if your scholar is late, you will still get breakfast
- C. All forms are due the 2nd week of school
- D. Friday Sept 4th
- E. Mon Sept 7th no school
- F. Sept 11th Grades 6-8 Ohio History Center
- G. Sept 18th Grades 6-8 Zoo
- H. PTO meetings 3rd monday of each month
- I. School photo schedules in progress

X. **Flags:**

- A. Printing paper flags for classrooms until we have real flags for all the classrooms
- B. Daughters of the American Revolution, very excited that we contacted them, 5 from one chapter, 6 another chapter. Offering to help in other ways.

Officers' Reports

President: Eve Hathaway

- I. **Last board meeting:** Website hosting by Meeker family, voted to transfer it over to the PTO
- II. **Parking and Safety Committee:**
 - A. Few people in the morning to get to school at 8:30 a.m. to help direct people around the school at key locations. Approximately finished at 9:05 am - 9:10 am looking, about a month people are into the routine
 - B. German Village has special events throughout the year. Volunteers to be in charge of event parking to help raise funds for the PTO
 - C. Neighborhood community members a possibility
- III. **Volunteering Throughout the Year:**
 - A. `Shelving Books
 - B. Destination Imagination, fluency in foreign languages for clubs
 - C. Middle school mock trial
 - D. Middle School Field trips
 - E. Noon - 1 p.m. Secretarial help in the office to allow the secretary to go to lunch, answering phones & greeting people who come in, contact Mrs. R

- F. Library assistance during the school day
- G. Help in the Lunch Room

Vice President: Christina McMenemy

I. Fundraising:

- A. Committee has been working on ideas that will meet what people were looking for in different types of funding
- B. Box Tops for Education and 2 Book Fairs during Parent/Teacher Conference during parent/teacher conferences
- C. Calendar of fundraising events to run by the admin and for board vote then pushed out to the people

II. Membership Committee:

- A. Next week at the back to school night, forms ready to go, getting people signed up or pay online for your dues.
- B. If anyone is interested with the committee itself or staffing the table see Erica Reaves.

III. Spruce Up Committee:

- A. Thank you!

IV. Communications Committee:

- A. Cooperative between the school and the PTO
- B. The School has a Google calendar and PTO has a calendar Widget on the PTO site
- C. School Twitter Page
- D. Use both digital & paper customized template that makes it easy to go back and forth
- E. The PTO has bulletin board & storage

Treasurer: Robert Meeker

- I. \$1,564.79 in the bank
 - A. Spent \$20.50 on checks.
 - B. Money raised just through parents and friends of parents

New Business

I. Voting on Bylaws:

- A. Up or Down Vote Needed
- B. Changed wording to clarify "member in good standing" and dues verbiage
- C. Motioned carried to approve Bylaws

II. Motion to approve use of \$200 giftcard to Walmart originally intended for Spruce Up Day to buy 25 fans school fans

- A. Vote taken, motion carried.

Announcements

Next meeting is 09/21/2015 at 7 p.m., Columbus Gifted Academy

Meeting Adjourned At: 7:41 p.m.

Minutes Compiled By: Terreece M Clarke, Secretary